



MONTESSORI
School of Denver

Montessori School of Denver (MSD), located in beautiful Colorado, is seeking a part-time, temporary **Safety and Security Associate** for January 8, 2024 to April 5, 2024 from 2:30-6:00pm.

Job Overview: The Safety and Security Associate supports the Manager of Campus Safety and Security in providing competent direction and leadership for campus safety and security measures and services for MSD, with an emphasis on customer service and good community relations. [Click here](#) to view the complete job description.

About Our School: MSD provides an engaging, empowering, and sound Montessori educational program for students ages 2-14. Our school is accredited by the American Montessori Society (AMS)¹, the Association of Colorado Independent Schools (ACIS), and the National Association of Independent Schools (NAIS). Founded in 1964, MSD is the oldest Montessori school in the Denver metro area. In 2015, MSD completed a comprehensive multi-million-dollar expansion plan to complement its existing facilities. A new Arts and Athletics Center, enhanced outdoor learning and play environments, a new Toddler Village, updated Middle School space, a thriving Urban Farm and one of a kind Vertical Farm, and a state-of-the-art Science and Innovation Tower were added to provide an exceptional, experiential, educational environment for all of our students.

REQUIRED KNOWLEDGE AND ABILITIES:

- Basic First Aid/CPR certification
- Working knowledge of law enforcement methods, techniques, procedures and public safety training
- Experience as a police officer, military law enforcement, or security professional in a K-12 school environment preferred
- An ability to recognize and assess problem situations and exercise tact and judgment in bringing about their resolution
- Ability to manage critical incidents successfully
- Excellent interpersonal skills
- A positive attitude and ability to be a positive member of a team is required
- Basic computer skills as necessary for security systems oversight
- Excellent verbal and written communication skills with ability to prepare emails, reports and deliver oral presentations clearly and concisely

Reports to: Manager of Campus Safety and Security

Department: Administration

Supervises/Supports: N/A

FLSA Status: Non-Exempt Employee²

Compensation: \$23.00/hour

¹ Accredited with non-traditional Montessori age grouping at the Elementary II and Secondary levels.

² Non-exempt employees are eligible for paid overtime over 40 hours per pay week. However, a non-exempt employee may not work overtime without supervisor permission. A non-exempt employee may only work the hours that they are scheduled to work.

Montessori School of Denver offers an excellent compensation package including paid time off, health, dental, vision, 403(b) with matching and more; wide-ranging opportunities for professional development; and a talented and dedicated staff of teaching professionals and supportive administrators. Successful candidates will join a dynamic, supportive, and forward-thinking teaching community of over 80 individuals.

Montessori School of Denver does not discriminate on the basis of race, religion, age, sex, sexual orientation, national origin, or disability.

Applicants are invited to visit Montessori School of Denver's website (montessoridenver.org) to learn more about the school and its programs.

To Apply: Please complete your application and upload your resume [here](#). We look forward to hearing from you!