



TUITION & BILLING

2025-2026 Tuition, Fees, and Billing Procedure

Tuition

The Montessori School of Denver is a non-profit institution dependent upon tuition for funds necessary to pay for employees' salaries and operating expenses. Upon signing an enrollment contract, guardians assume responsibility for payment of tuition for the entire school year. It is understood that no reduction in the yearly charge will be allowed for absence, withdrawal, or dismissal during the school year.

Program	Ages	Hours	Tuition
Toddler All Day Toddler	2-3	8:30 am to 11:30 am 8:30 am to 3:00 pm	\$ 16,500 \$ 26,750
Primary All Day Primary	3-5	8:30 am to 11:30 am 8:30 am to 3:00 pm	\$ 16,500 \$ 26,750
Kindergarten	5-6	8:30 am to 3:00 pm	\$ 27,500
Elementary (Grades 1-5)	6-11	8:30 am to 3:00 pm	\$ 27,500
Middle School (Grades 6-8)	11-14	8:30 am to 3:30 pm	\$ 28,800
Primary-Middle School Before School Program	3-14	7:30 am to 8:10 am	\$ 1,860
Primary-Middle School After School Program	3-14	3:00 pm to 6:00 pm	\$ 6,365
Toddler After School Program	2-3	3:00 pm to 5:30 pm	\$ 5,305

Standard Fees

New Family Fee – \$500/new family due with contract

The New Family Fee is charged to each new family when they begin at MSD, and is due with the enrollment contract. This fee helps to offset the administrative costs associated with the admission process.

Campus Maintenance & Safety Fee - \$1,500/family Due June 10, 2025

The Campus Maintenance & Safety Fee is assessed annually to new and returning families. This fee is used to underwrite campus and safety improvements and reflects an equitable and forward-looking way to assure an environment that meets our communities' needs and matches MSD's philosophy.

Work Bond Deposit – \$250/family Due July 10, 2025 or with new student contract

The Work Bond Deposit is paid when a family enters the school. This fee is rolled over each year or refunded when a family leaves the school, unless Work Bond requirements are not met. If the requirements are not met, the family will be billed for a new deposit at the end of each school year.

Contingent Fees

Contract Change Fee – \$50 per change

- Payment Plan changes must be made by May 30, 2025.
- You will have the option to select Tuition Refund Insurance Plan as part of your contract. If you determine you would like to add this option after signing your contract, you will need to contact the Business Office before June 15, 2025.

Early Drop-Off / Late Pick-Up Fees

- \$25 for each 15 minutes that a student is dropped off before 8:10 am.
- \$30 for each 15 minutes that a student is picked up after carline ends (11:45 am, 3:15 pm, and 3:45 pm for Middle School).
- \$50 for each 15 minutes that a student is picked up late from the After School program after 6:00 pm for Primary through Middle School students and after 5:30 pm for Toddlers.

Finance Charges

- A charge of \$40 per month will be added each month a family is late. There is a 15-day grace period. Class attendance and student record requests will be denied if accounts are not current.
- A \$30 Failed Payment Fee is charged each time a payment fails. Failed ACH payments are automatically re-attempted 10 days after the payment fails due to non-sufficient funds.

Tuition Payment Plans and Billing Procedure

A \$2,000 tuition deposit is due with the signed contract for each student. Four payment plans are offered:

Single Payment (Annual)

- Must be paid in full by **June 10, 2025**. Early payment is possible in Tuition Management.
- Tuition Refund Insurance Plan is optional but recommended.
- If balance is not paid by June 10, 2025, Tuition Refund Insurance will be charged to the contract.

Two Payments (Semi-Annual)

- Half of tuition is due **June 10, 2025**, and balance is paid in full by **September 10, 2025**.
- Tuition Refund Insurance Plan is optional but recommended.

Seven Payments (Monthly)

- Tuition billed in **7 equal installments** beginning **June 10, 2025** (or month of enrollment) through **December 10, 2025**.
- Tuition Refund Insurance Plan is required and will be billed to your account in **June 2025**.
- Auto-draft payments are required and account information must be on file in Blackbaud.

Twelve Payments (Monthly)

- Tuition billed in **12 equal installments** beginning **June 10, 2025** (or month of enrollment) through **May 10, 2026**.
- Tuition Refund Insurance Plan is required and will be billed to your account in **June 2025**.
- Auto-draft payments are required and account information must be on file in Blackbaud.

Blackbaud Tuition Management

MSD uses Blackbaud Tuition Management to process all enrollment contracts and to collect tuition and fees for the school. At enrollment time, an email will be sent to the guardians to complete the 2025-2026 electronic contract. Guardians may elect to pay tuition by credit card, bank account via automated bank withdrawal/ACH, wire payments, or check. Processing fees may apply. Optional programs will be billed and must be paid through Blackbaud, with the exception of After School Enrichment Program (ASEP) classes and Middle School Clubs.

Tuition Refund Insurance Plan

Tuition Insurance is required for all families who opt into a payment plan that exceeds two payments and is encouraged for all families. Tuition insurance provides significant financial coverage for families in the event of a withdrawal after the Withdrawal Date. Tuition insurance is provided through DEWAR.

Because tuition insurance is percentage-based, the cost will be added to your ledger in the Tuition Management portal after contract submission. Tuition insurance is charged at 2.1% of the total tuition for the year.

If you decide to add Tuition Insurance after submitting your contract, you must contact the Business Office before June 15, 2025.

Optional Programs (Based on Availability)

Catered Lunch Program

The school offers a daily catered lunch program for all-day students. This program is provided by an independent company and is available at an additional cost. Information on ordering is available in ParentSquare's Resource Hub.

Drop-In Before School Program (\$20.00/day)

All-Day students in Primary, Kindergarten, Elementary, and Middle School are eligible for before school care from 7:30 am until 8:10 am. Limited spaces are available daily. Reservations are taken by phone on a first come, first served basis.

Drop-In After School Program (\$45.00/day)

All-Day students in Primary, Kindergarten, Elementary, and Middle School are eligible for after school care from 3:00 pm to 6:00 pm. Limited spaces are available daily. Reservations are taken by phone to MSD's receptionist on a first come, first served basis.

After School Enrichment Program & Middle School Clubs

A wide variety of classes are offered to Primary through Middle School students three times a year by independent instructors. These classes are optional and are offered at an additional cost. Club options are available at the beginning of each session (fall, winter, and spring) on ParentSquare.